

MARGARET M. DONLON

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EDUCATION: **St. John Fisher College, 2008, Rochester, New York, Master of Science in Adolescent Literacy (7-12)**
Nazareth College of Rochester, 2001, Rochester, New York, Bachelor of Arts in English Literature (7-12)

CERTIFICATION: **New York State Permanent Certification**
Secondary Education in English/Language Arts (7-12), Certificate Number: 719584

TEACHING

EXPERIENCE: **EAST HIGH SCHOOL, ROCHESTER CITY SCHOOL DISTRICT, Rochester, New York**

ENGLISH LANGUAGE ARTS INSTRUCTIONAL COACH - Grades 6-12, 2009-present

- Demonstrate, model, and coach highly effective evidence-based teaching strategies in ELA classrooms
- Assist teachers in creating a Common Core Standards-based teaching environment in their classrooms
- Provide training for teachers in areas of diagnostic teaching in order to tailor instruction for all students
- Prepare for and facilitate daily meetings for ELA, SPED, & ENL teachers on specific elements of ELA curriculum
- Interpret data collected from diagnostic testing to revise practice for improved student outcomes
- Create and execute ELA department common formative assessment system, midterm and final ELA exams assessing student mastery of NYS ELA Common Core Learning Standards
- Plan and facilitate school-wide professional learning involving multiple topics on evidence-based teaching and learning
- Serve as school liaison for ELA Curriculum and Managing the Active Classroom components of EL Education
- Assist school administrators with establishing appropriate testing environments for NYS assessments
- Collaborate with school and district administrators regularly to target school-level academic progress and facilitate targeted professional learning

ENGLISH LANGUAGE ARTS TEACHER - Grades 7-12, 2001-present

- Develop and deliver daily lessons and three-stage UbD unit plans in accordance with the NYS CCLS
- Implement evidence-based reading and writing strategies for students with multiple academic and social-emotional needs
- Promote rigorous academic expectations and individualized instruction in student-centered, heterogeneous classrooms
- Implement and adapt EL Education ELA Curriculum for students in a Bilingual Dual-Language Program
- Cultivate trusting relationships with students, their families, and frequently serve as a home-to-school liaison

READING APPRENTICESHIP: ACADEMIC LITERACY TEACHER, Grade 9, 2005-2010

- Implement a 9th grade literacy course provided by a federal research grant, funded by the U.S. Dept. of Edu.
- Help students transfer strategic reading skills to all academic materials they encounter in 6th- 12th grade
- Instructional focus on metacognitive awareness and building academic stamina
- Facilitate professional learning for teachers along with researchers from the Wested Strategic Learning Initiative

MENTOR-LEAD TEACHER, OFFICE OF CAREER IN TEACHING, 2009-2011

- Mentor first-year teachers in the Rochester City School District
- Assist new teachers in classroom management and preparation; lesson planning, and student engagement

NAZARETH COLLEGE OF ROCHESTER, Rochester, New York, 2007-2009

LECTURER, DEPARTMENT OF EDUCATION

- Instruct an education class specializing in literacy and language
- Examine research-based literacy instruction across content including English, sciences and foreign languages

PROFESSIONAL LEARNING:

- East EPO Classroom Management: Establishing a Culture of Learning, facilitator, 2017 – 2018
- East EPO Deliberate Practice, Unit & Lesson Planning, participant and facilitator, 2017 – present
- East EPO ELA 6th, 7th & 8th grade Curriculum Writing & Instructional Design, facilitator, 2015 – present
- East EPO Teacher Leader Cognitive Coaching Professional Learning Series, participant, 2015 – present
- East EPO Instructional Leadership Series, participant, 2015 – present
- East EPO Understanding by Design by Wiggins & McTighe, participant, 2015-present
- East EPO Instructional Foundations & Learning Targets Initiative, participant, 2015-present
- Expeditionary Learning Education: ELA Curriculum Design & Implementation, facilitator, 2015-present
- Expeditionary Learning Education: Managing the Active Classroom, participant and facilitator, 2015-present
- East Trauma Team: Supporting & Educating Traumatized Students, facilitator, 2012-present
- East EPO Evidence-Based Teaching Geoff Petty Workshop Series, facilitator, 2017
- East EPO Restorative Practices & Academic Circling, participant, 2017
- Dr. Pedro Noguera Workshop, participant and facilitator, 2017
- East EPO Assessment Literacy & Instructional Design, participant and facilitator, 2016-2017
- EHS Foundation Academy Professional Learning Community, participant, 2014-2015
- East Teaching & Curriculum ELA EPO Planning Committee, participant, 2014
- ELA Common Core Regents Exam, RCSD Scoring Team, facilitator, June and August, 2014
- Rethinking Homework: Best Practices that Support Diverse Needs, participant, 2014
- RCSD ELA 7th, 8th ELA Regents Comprehensive Exam Scoring & Analysis, facilitator, 2005-2014
- RCSD Instructional Coach Training: Rigor & Curriculum Pacing, participant, 2014
- RCSD Instructional Coach Training: Managing Resistance & Working in Teams, participant, 2013
- RCSD Instructional Coach Training: Data & Curriculum, participant, 2013
- RCSD Instructional Coach Training: Vertical Teaming, Student Work & Content, facilitator, 2013
- RCSD Instructional Coach Training: Differentiation & Content, facilitator 2013
- Scaffolded Apprenticeship Model (SAM), participant and facilitator, 2010-2013
- Teachscape Teacher Evaluation Training, participant, 2012-2013
- Mentoring Matters-Laura Lipton series, participant, 2009-2011
- U.S. Dept. of Education Enhanced Reading Opportunities Grant, participant, 2005-2010
- Reading Apprenticeship Academic Literacy at Wested, participant and facilitator, 2005-2010
- Teaching & Learning Collaboratives: Equity in Education, participant and facilitator 2007-2010
- WestEd Summer Literacy Institute, San Francisco, CA., participant and facilitator, 2007-2009
- WestEd Strategic Literacy Initiative, Washington, D.C., participant, 2005-2006

PROFESSIONAL**LEADERSHIP AND RECOGNITION:**

- Awarded RCSD Highly Effective Teacher, 2014, 2015, 2016 & 2017
- East EPO Professional Learning & Planning Committee, 2015-present
- Appointed staff member to oversee Professional Learning Procedures, 2014 - 2017
- Elected member of East Lower School Governance Council, 2015-2016
- Elected member of East School-Based Planning Team, 2013 – 2015
- Elected member of EHS Building & Working Conditions Committee, 2012 –2015
- Monroe County System of Care, Children's Mental Health Initiative: *Got Dreams Award*, 2013
- East Faculty Recognition: *Making the Difference*, 2009 – 2013; *Excellence in Teaching*, 2012; *Going Above and Beyond*, 2011; *Dedication to the English Department*, 2011; *All-In, All the Time*, 2017

COMMUNITY**INVOLVEMENT:**

- House of Mercy – volunteer and donations
- Isaiah House – volunteer and donations
- RCSD Community Outreach
- East High School Community Outreach & Home visits

COMPUTER**SKILLS:**

Microsoft Office, Word & Power Point, Sharepoint, Edoctrina Assessment SystemSmart, Notebook & SmartBoard Applications, Schoolwires website design, SpaData, DDClassroom, Link-it, NWEA & SRI (Scholastic Reading Inventory) Test Administration, Google Classroom, Drive & Tools